

## Medical Necessity Form

This form is to be completed when submitting dual-purpose expenses. Per IRS regulations, dual-purpose expenses are eligible only if recommended by a medical practitioner, as they have both a medical purpose and a personal, cosmetic or general health purpose. This does not include products purchased. Any expenses that are products will need a doctor's note. For a list of dual-purpose expenses, please log in to your online account.

This form needs to be submitted only once for each specified medical diagnosis and recommended or prescribed treatment.

\*= Required Fields

### Step 1: Participant Information

\*Participant Name (First, MI, Last)

\*Social Security Number

\*Employer Name (Do not abbreviate)

Employee ID

### Step 2: Claim Information

\*Is this form being submitted for a previously denied claim? If neither box is selected, the form will be processed as "no."

Yes

No

If yes, please provide the claim number(s) for which you are submitting this form. Failure to provide the appropriate claim number(s) will result in the Medical Necessity Form being added to your account (if approved) and previous claim denials not being reprocessed.

Claim Number

Claim Number

Claim Number

### Step 3: Medical Practitioner Recommending the Treatment

\*Medical Practitioner or Physician Name

\*Phone Number

\*Name of and Type of Medical Practice

\*Address

\*City

\*State

\*Zip

### Step 4: Medical Necessity Information

\*Recipient of Treatment (First, MI, Last)

\*Medical Diagnosis or Diagnosis Code

Example: 724.2 (Lumbar Back Pain)

\*Treatment

Example: Massage Therapy

### Step 5: Participant Certification

I hereby certify that the reimbursement requests I am submitting are considered medically necessary and are IRS-eligible expenses. I also understand that Aptia, including its agents or employees, will not be held liable if I submit non-IRS eligible expenses for reimbursement.

\*Participant Signature

\*Date