Final Service & Filing Dates Handout



Step 1: Log in to your online account and enter your login credentials.

Step 2: Once you've logged in, select Accounts and then click "Account Summary."



Step 3: From this tab, you can view your account balances, submitted claims and Final Service and Final Filing dates by clicking on the account name.

Step 4: After clicking on the account name, a pop-up should appear that shows you your filing rules, including the final service and filing dates. If you do not see this pop-up, you may need to adjust your pop-up blocker settings to ensure pop-ups are allowed from this page.



Note: All claims must be incurred by 11:59 p.m. Central time on the day of your final service date and received by Aptia no later than 11:59 p.m. Central time on your final filing date.

